



# **HYLES-ANDERSON COLLEGE FALL 2020 REOPENING PLAN**

**The goal of this reopening plan is to resume in-person classes while performing all due diligence to maintain a safe and healthy experience on our campus. We desire to fulfill our responsibility to provide the safest environment possible for our students, employees, and campus guests.**

**Hyles-Anderson College**

8400 Burr Street | Crown Point, Indiana 46307  
219.365.4031 | [hylesanderson.edu](http://hylesanderson.edu)

# Hyles-Anderson College Fall 2020 Reopening Plan

The goal of this reopening plan is to resume in-person classes while performing all due diligence to maintain a safe and healthy experience on our campus. We desire to fulfill our responsibility to provide the safest environment possible for our students, employees, and campus guests.

After consultation with both medical and public safety professionals, Hyles-Anderson College is moving forward with plans to open for its 49<sup>th</sup> year on Tuesday, September 1, 2020. Several precautions will be established to help ensure the health and safety of our on-campus community.

We recognize that some preventive measures may be inconvenient; however, they are necessary to protect our campus community. Hyles-Anderson College will continue to work closely with the Indiana State Department of Health, Methodist Hospitals and Community Healthcare System (our local healthcare providers), and Dr. Dennis L. Streeter and his on-campus clinic staff for advice and direction regarding all mitigation efforts.

All students and employees will receive a full orientation of Hyles-Anderson College's COVID-19 policies and procedures at the beginning of the Fall 2020 Semester.

**All students will be required to read and sign the Student Commitment Form included at the end of this document.**

## Help Prevent the Spread of COVID-19

To help prevent the spread of COVID-19 everyone should:

1. Wash hands often, either with soap and water for 20 seconds or with a hand sanitizer that contains at least 60% alcohol.
2. Avoid close contact with people who are sick.
3. Avoid contact with other people when feeling sick. Anyone who is sick is expected to stay home.
4. Put distance (at least 6 feet) between yourself and others who do not live in the same household.
5. Cover coughs or sneezes with a tissue, then throw the tissue in the trash. If no tissue is available, cough or sneeze into the elbow.
6. Wear a face covering when social distancing is not possible.
7. Clean and disinfect frequently-touched surfaces and objects regularly.

## **General Information for Students, Employees, and Guests**

1. If students, employees, or guests are sick in any way, they must not attend class, go to work, participate in ministry outreach, or attend in-person church or chapel services.
2. If students, employees, or guests have preexisting medical conditions that could compromise their immunity, they are encouraged to seek their doctor's advice before regularly participating in campus events.
3. Students, employees, and guests are encouraged to self-monitor their own temperature. Anyone experiencing a temperature of 100.5° Fahrenheit or higher, is not permitted on campus.
4. Temperature screenings will be required for anyone coming on campus each day. This includes employees, guests, on-campus students returning from overnight trips, and off-campus students. Anyone with a temperature of 100.5° Fahrenheit or higher will be asked to either return home or isolate on campus (on-campus, resident students) and self-monitor. They should be symptom free for seventy-two (72) hours without medication or with alternate explanation before returning.
5. Face coverings will be required in indoor, public spaces on campus. This includes walking to and from classes, chapel, meetings, offices, and dining facilities. Once seated in a socially distanced area, face coverings may be removed. Face coverings are not required in private offices, in residence halls, while eating or drinking, or while practicing social distancing.
6. Practical measures will be in place to support social distancing, including in such places as chapel, classrooms, dining facilities, and leisure/recreation areas. All those on campus are expected to maintain social distancing as much as possible.
7. Additional cleaning and sanitation measures will be in place for high-touch and high-traffic areas, including residence halls, classrooms, restrooms, and public areas.
8. Direct contact between individuals, including handshaking and hugging is discouraged.
9. Face coverings will not be required for anyone whose personal doctor has instructed them not to wear a face covering because of a medical reason.

## **Campus Guests**

1. Guests are welcome on campus to visit classes, chapel, and weekend ministries. Visitors should schedule their visit through the Admissions Office.
2. Campus guests will be required to submit to a temperature health screening before they will be permitted on campus.
3. Campus guests are required to observe all social-distancing and face-covering requirements while on campus or while participating in any ministries or events.

## Opening Day

Opening Day is Tuesday, September 1, 2020. In-person registration begins at 8:00 a.m. All students should be completely registered no later than 4:00 p.m. on that day. **Students are encouraged to complete registration prior to arriving on campus to avoid standing in lines.** Resident students will move into the residence halls on Opening Day.

1. In order to limit potential exposure, we are asking all families to limit their party size to the minimum number of people necessary to drop off their student.
2. All guests will be required to submit to temperature health screenings before they will be allowed inside the buildings on Opening Day. **Anyone with a temperature of 100.5° Fahrenheit or higher or who is displaying any known symptoms of COVID-19 will not be allowed inside the buildings. Wristbands will be issued to those who have clearance to enter the buildings.**
3. Restrictions for travel into Chicago should be considered if students or guests are traveling from out of state.

Updated information regarding travel restrictions into Chicago can be found here:

<https://www.chicago.gov/city/en/sites/covid-19/home/emergency-travel-order.html>

4. Anyone experiencing any health concerns, COVID-19 symptoms, or displaying a temperature of 100.5° Fahrenheit or above, is asked to not come on campus for Opening Day.
5. If an enrolling student is experiencing any health issues, including a temperature of 100.5° Fahrenheit or above, that would prevent them from moving in on Opening Day, they are expected to communicate with the Academic Office as early as possible to make appropriate arrangements for late arrival.
6. Everyone on campus will be required to wear face coverings in all indoor, public spaces on Opening Day except while seated in a dining facility.
7. **Access to the residence halls on Opening Day will be limited to resident students moving in and two (2) designated guests who have passed screening.**

## Opening Week Events

1. Any guests who are staying in town beyond Opening Day will be required to submit to daily temperature health screenings before they will be allowed on campus to attend chapel or any on-campus events.
2. All students and guests will be required to wear face coverings for any indoor Opening Week events.

## **Chapel Services**

1. Chapel is the heartbeat of Hyles-Anderson College. We plan to maintain our normal chapel schedule: Tuesday – Friday at 11:00 a.m.
2. Seating will be arranged to provide social distancing while in chapel. The balcony will be available each day.
3. Face coverings are encouraged in chapel but not required once seated, as long as social distancing is maintained.
4. Face coverings are not required for those conducting chapel or performing music in chapel as long as social distancing is maintained.

## **Classrooms**

1. Class size and seating will be adjusted to provide as much social distancing as possible.
2. Face coverings will be required in hallways going to and from classes. Once a student is seated inside the classroom, face coverings may be removed.
3. Particular attention will be given to music classes and music groups regarding how and where they practice. Larger classrooms will be utilized for rehearsals and lessons to facilitate social distancing.
4. Specific adjustments will be made to the registration, attendance, and classwork policies to accommodate any student who is quarantined for an extended period of time.

## **Dining Facilities**

1. Seating in the DeCoster Dining Hall, The Square, and the Campus Bookstore Coffee Shop will be arranged to support social distancing.
2. Face coverings are required while entering or exiting dining facilities, and while standing in line. Face coverings may be removed when seated, eating, or drinking.
3. Food-service workers will wear face coverings while preparing and serving food and will receive daily health screenings before each shift.
4. Buffet-style serving will be replaced by cafeteria-style services including salad bars and meal-serving stations.
5. Social distancing will be required with capacity limits in accordance with Indiana state regulations inside all dining facilities.
6. Enhanced cleaning and sanitation practices will be utilized for all food-service areas.

## Residence Halls

For clarification regarding **social distancing** with those who do not live in the same household: On-campus, resident students who live **on the same floor** are considered to be living in the same household.

An on-campus, resident student whose **roommate** tests positive and is isolated at the immediate onset of any symptoms, will be required to isolate for twenty-four (24) hours **and** to self-monitor for five (5) days. If no symptoms materialize, they may return to the campus population.

In the event that immediate isolation does not occur, then the exposed roommate(s) would be required to isolate for five (5) days. If no symptoms materialize, they may return to the campus population.

Students living on the same residence hall floor with someone who tests positive, **who is not a roommate**, will be encouraged to determine their level of potential exposure based on the CDC exposure definition found on page 8 of this document. If they determine that exposure has occurred, they should isolate for twenty-four (24) hours **and** self-monitor for five (5) days. If no symptoms materialize, they may return to the campus population.

1. Resident students should provide their own thermometer and should closely monitor their own health.
2. Resident students are required to report any COVID-19 symptoms to the Office of Student Life or to clinic staff immediately upon discovery. **It would be irresponsible to conceal symptoms and risk spreading illness to others on campus or in the local area.**
3. Residence hall occupancy will be limited to 50% capacity. Additional residence halls will be utilized to accommodate spreading out the on-campus students within the residence halls.
4. Residents will not be required to wear face coverings or to social distance inside their residence hall as long as they are inside their own room or on their designated floor.
5. Resident students will be restricted from visiting any residence hall other than their own.
6. Resident students are discouraged from visiting inside any residence hall room other than their own.
7. Off-campus students are not permitted inside the residence halls for any reason.
8. Students who live on campus must apply for permission from the Office of Student Life to travel for any overnight trips. Permission may be denied depending on the destination and COVID-19 hotspot designations by state and federal authorities. Nonessential (personal) travel should be minimized as much as possible.

## Athletic Facilities

1. **The DeCoster Gymnasium will be open and available for use by enrolled students and employees only.** Designated times for men and ladies will be scheduled through the Office of Student Life.
2. Face coverings are not required while participating in athletic events or strenuous exercise.
3. Students participating in the Hylander Athletics intramural sports program will be required to submit to temperature health screenings before every game.
4. Modifications to the sports program, including participants and spectators, will be determined by the administration and by state health regulations regarding athletic events.
5. Fitness center and weight room equipment will be sanitized regularly. Reasonable social-distancing efforts are expected while utilizing on-campus fitness facilities.

## Outreach Ministries

Hyles-Anderson College is a premier institution for intense ministry training. We do not believe that COVID-19 is a reason to stop reaching and ministering to people. If anything, it draws attention to the urgency needed to reach the lost for Christ. The present climate has required us to be creative and to take a variety of precautions as we carry the gospel to our region.

1. A variety of ministry opportunities will be available to students throughout Chicagoland and Northwest Indiana.
2. Students will have the option to participate either in the Chicago bus ministry or in an outreach ministry that ministers exclusively in Northwest Indiana.
3. Due to the church's proximity to Illinois and the regulations of that state, all Illinois state regulations must be observed when participating in ministry work across state lines. Ministry workers will be educated by ministry leaders on appropriate procedures.
4. The utmost care should be taken while interacting with those to whom we minister. Students should avoid contact with anyone who is sick.
5. Students, employees, or guests who are experiencing any COVID-19 symptoms or sickness, including a temperature of 100.5° Fahrenheit or above, are not permitted to participate in outreach ministries.
6. Practical measures will be in place to support social distancing while on buses or any ministry transportation.
7. Face coverings are required for all outreach ministries.

## **First Baptist Church**

1. Social distancing will be accomplished at First Baptist Church through spaced and staggered seating. Organized dismissals allow for exiting the auditorium in a safe manner.
2. Sunday school classes, junior churches, and teen services are adjusted in size and seating to provide proper distancing among attendees.
3. Face coverings are required while on First Baptist Church property and while participating in church-sponsored outreach ministries in accordance with the First Baptist Church Mask Policy.
4. Face coverings may be removed when the wearer is seated in any auditorium or while conducting any portion of a public service as long as social distancing is maintained.
5. Students or employees with a temperature of 100.5° Fahrenheit or higher should refrain from participating in any church services, church activities, or outreach ministries.

## **On-Campus Care**

1. Dr. Dennis Streeter operates a clinic on the Hyles-Anderson College campus. This clinic is available for students and employees with trained personnel on hand or on call on a daily basis.
2. Restricted quarantine areas will be designated on campus for any on-campus, resident student who displays symptoms of COVID-19 or has a positive test result and cannot go home.
3. Any on-campus, resident student with a temperature of 100.5° Fahrenheit or higher will be required to isolate with observation.
4. Clinic or designated college employees may make a determination regarding COVID-19 testing. Students displaying symptoms may be required to be tested before they can return to the campus population.
5. There are several locations in the local area where students can receive free COVID-19 testing if they desire.
6. Students are encouraged to be responsible for their personal health and to seek testing on their own if they are experiencing symptoms consistent with COVID-19. Students may refer to Dr. Streeter's clinic or the Office of Student Life for advice at any time.



## Exposure Protocols

Every exposure or infection incident will be addressed on an individual basis depending on the personal needs of the student or employee. These protocols provide a guideline for all related decisions. Any of these protocols may be overridden with documentation of directives provided by personal healthcare providers.

Any of these protocols are subject to change pending state and local guidelines and CDC recommendations as adopted by Hyles-Anderson College.

The Center for Disease Control defines direct exposure as:

- Being within 6 feet of someone who has COVID-19 for a total of 15 minutes or more
- Providing care at home to someone who is sick with COVID-19
- Having had direct physical contact with someone who is sick with COVID-19
- Sharing food, drink, or eating and drinking utensils with someone who is sick with COVID-19
- Coming in contact with respiratory droplets of someone with COVID-19 by sneezing, coughing, or any other means.

Symptoms may appear 2-5 days after exposure to the virus. Symptoms of COVID-19 include:

1. Fever or chills
2. Cough
3. Shortness of breath or difficulty breathing
4. Fatigue
5. Muscle or body aches
6. Headache
7. New loss of taste or smell
8. Sore throat
9. Congestion or runny nose
10. Nausea or vomiting
11. Diarrhea

1. If a student or employee tests positive for COVID-19, they will be required to quarantine for fourteen (14) days or provide documentation from a healthcare provider that they are cleared to return to the campus population.

Students who have a positive test result will be encouraged to return home for the duration of their quarantine. If that is not possible, they will be required to quarantine in restricted isolation areas designated on campus.

## Exposure Protocols Continued

2. If an off-campus student or employee lives in the same household with someone who receives a positive test result, they will be required to quarantine for fourteen (14) days. After that time, exposed students or employees may return to the campus population if they have not developed any symptoms or if they provide documentation from a healthcare provider.
3. An on-campus, resident student whose **roommate** tests positive and is isolated at the immediate onset of any symptoms, will be required to isolate for twenty-four (24) hours **and** to self-monitor for five (5) days. If no symptoms materialize, they may return to the campus population.

In the event that immediate isolation does not occur, then the exposed roommate(s) would be required to isolate for five (5) days. If no symptoms materialize, they may return to the campus population.

4. Students living on the same residence hall floor with someone who tests positive, **who is not a roommate**, will be encouraged to determine their level of potential exposure based on the CDC exposure definition found on page 8 of this document. If they determine that “direct exposure” has occurred, they should isolate for twenty-four (24) hours **and** self-monitor for five (5) days. If no symptoms materialize, they may return to the campus population.
5. If a student or employee is potentially exposed to someone (who does not live in the same household) who tests positive for COVID-19, they will be required to isolate for twenty-four (24) hours **and** to self-monitor for five (5) days. They may return to the campus population if no symptoms materialize or if they provide documentation from a healthcare provider.
6. If a student or employee displays symptoms of COVID-19, including a fever of 100.5° Fahrenheit or higher, but does not receive a positive test result, they will not be permitted to return to the campus population until they have been symptom free for seventy-two (72) hours without the use of medication, with alternate explanation, or they provide documentation from a healthcare provider.

Great care will be taken to ensure privacy, however, appropriate contact tracing measures will be taken to inform others of potential exposure to an infected individual.

## **Quarantine Isolation Protocols**

Every quarantine or isolation incident will be addressed on an individual basis depending on the personal needs of the student or employee. These protocols provide a guideline for all related decisions. Any of these protocols may be overridden with documentation of directives provided by personal healthcare providers.

1. Off-campus students and employees should not come on campus until they have met the necessary requirements stated in the Exposure Requirements section of this plan.
2. The Office of Student Life, in coordination with Dr. Dennis Streeter's on-campus clinic, has designated men's and women's isolation areas that are completely separate from the rest of the student population.
3. On-campus, resident students in designated isolation areas will be assigned to private rooms and will not be permitted to leave the isolation area for any reason for the duration of their quarantine (except in case of an emergency).
4. Students must be cleared by designated clinic personnel or college employees before they will be permitted to leave the isolation area for any reason. Requirements for clearance are detailed in the Exposure Requirements section of this plan.
5. Arrangements will be made for meal delivery, personal items, laundry, mail, academic projects, medical checkups, testing, consultation, etc.
6. Those who have been subject to quarantine should not go to class, work, church, or ministry outreach; or participate in any college or church events for the duration of their quarantine.
7. Contracted, professional cleaning services will thoroughly clean and sanitize each isolation area after each use according to CDC guidelines.

## **General Precautions**

1. Students and employees are encouraged to maintain good personal health. A healthy immune system is proven to provide strong defense against COVID-19. Health professionals recommend regular doses of vitamin C, vitamin D3, and zinc. The clinic and the Campus Bookstore will have a supply of these supplements available for purchase. Students are encouraged to consult a doctor regarding their personal health before taking any supplements or medication.
2. Professional recommendations also include drinking plenty of water and getting enough rest.
3. Regular hand washing and general cleanliness is strongly recommended.
4. Students or employees who are not feeling well are encouraged to avoid contact with others as much as possible.

## Contact Information

Hyles-Anderson College  
8400 Burr Street  
Crown Point, Indiana 46307  
219.365.4031e

First Baptist Church  
507 State Street  
Hammond, Indiana 46320  
219.932.0711

Office of Student Life – Mr. Aaron King, Vice President of Student Life  
219.365.4031, extension 1122  
[aaron.king@hylesanderson.edu](mailto:aaron.king@hylesanderson.edu)

Academic Office – Dr. David Stubblefield, Vice President of Academics  
219.365.4031, extension 1210  
[david.stubblefield@hylesanderson.edu](mailto:david.stubblefield@hylesanderson.edu)

On-Campus Clinic  
219.365.4031, extension 1118  
[june.ryland@hylesanderson.edu](mailto:june.ryland@hylesanderson.edu)

Dr. Dennis L. Streeter, D.O., F.A.A.O.S.  
219.791.9782  
[www.drdennisstreeter.com](http://www.drdennisstreeter.com)

St. Mary's Medical Center (Community Healthcare System) – Hobart, Indiana  
219.942.0551

Methodist Hospitals Southlake Campus – Merrillville, Indiana  
219.738.5500

St. Anthony's Franciscan Health – Crown Point, Indiana  
219.738.2100

# **Hyles-Anderson College COVID-19 Student Commitment Form**

**Hyles-Anderson College is concerned for the health and well-being of the entire community.**

With excitement and also with caution, Hyles-Anderson College welcomes students back to campus. The nature of COVID-19 is such that actions taken by you affect not only your well-being, but also that of every other person with whom you interact or share space.

Because the well-being of our campus community is a high priority, HAC has developed the following expectations for all students to promote campus health and safety.

In order to participate in in-person classes or events during the Fall 2020 Semester, including those sponsored by First Baptist Church of Hammond, you must follow the guidelines and recommendations from Hyles-Anderson College and First Baptist Church, including the expectations detailed in the Hyles-Anderson College Fall 2020 Reopening Plans and in this Student Commitment Form.

## **Contact Information**

I agree to keep my personal and emergency contact information (including my cell phone number and email address) up to date on my student page and with the Office of Student Life.

## **Campus Requirements**

**While on campus, I will:**

1. Practice good personal hygiene (washing hands frequently with soap and water, or with a hand sanitizer with at least 60% alcohol if soap is unavailable).
2. Wear a face covering in all hallways, public spaces, classrooms, common areas, and when entering or exiting all HAC and FBC buildings where physical distancing is difficult to maintain. This includes both indoor and outdoor spaces as detailed in the Hyles-Anderson College Fall 2020 Reopening Plan.
3. Practice social distancing when possible by staying six (6) feet apart from others who do not live in the same household.
4. Adhere to other guidelines and requirements when adopted by Hyles-Anderson College or First Baptist Church.

## Monitor Your Health

**When I start classes, I will:**

1. **Have a thermometer where I live and take my temperature daily.**
2. Routinely monitor my health and take reasonable precautions to minimize my exposure to COVID-19 infection.
3. Immediately notify the Office of Student Life if any one of the following occurs:
  - a. I have been exposed and/or have reason to believe I have been exposed to COVID-19.
  - b. I have a fever (temperature of 100.5° Fahrenheit or greater).
  - c. I am exhibiting other symptoms consistent with COVID-19 infection (e.g., cough, sore throat, fever, chills, muscle pain, loss of sense of smell or taste, and/or shortness of breath).
  - d. I have been advised by a healthcare professional to self-quarantine, to self-isolate, or not to attend classes due to actual or possible COVID-19 infection or exposure.

I understand that I am free to consult with my private physician or to see a doctor at the on-campus clinic if available.

## COVID-19 Testing and Screening

**On-Campus Health Screenings:**

1. I understand and agree to submit to regular on-campus health screenings. This will include temperature screenings, questions about my current health, and potential exposure.
2. I understand that a temperature of 100.5° Fahrenheit or above will require me to isolate until I am fever free for seventy-two (72) hours without medication or alternate explanation.
3. I understand that the display of one (1) or more known symptoms of COVID-19 will require me to isolate until I am symptom free for seventy-two (72) hours without medication or alternate explanation.

**I understand and agree to the following:**

1. If I come in direct contact with anyone determined to be positive for COVID-19, I will immediately isolate after exposure and, if recommended, will be tested for COVID-19.
2. If I develop symptoms of COVID-19, I will immediately self-isolate until I have been evaluated through the Office of Student Life or by a healthcare provider and, if recommended, been tested for COVID-19. This includes not coming onto campus if I live off-campus, and remaining in a space designated by Hyles-Anderson College if I live on-campus.

3. If I come in contact with someone who is determined to be positive for COVID-19, or if I am determined to be positive or presumed positive for COVID-19, I will immediately notify the Office of Student Life.

**I understand and agree to all exposure requirements:**

1. If I test positive for COVID-19, I will be required to quarantine for fourteen (14) days or provide documentation from a healthcare provider that I am cleared to return to the campus population.
2. If I have a positive test result I will be encouraged to return home for the duration of my quarantine. If that is not possible, I will be required to quarantine in restricted isolation areas designated on campus.
3. If, **as an off-campus student**, I live in the same household with someone who receives a positive test result, I will be required to quarantine for fourteen (14) days. After that time, I may return to the campus population if I have not developed any symptoms or if I provide documentation from a healthcare provider.

If, **as an on-campus, resident student**, my **roommate** tests positive and is isolated at the immediate onset of any symptoms, I will be required to isolate for twenty-four (24) hours **and** to self-monitor for five (5) days. If no symptoms materialize, I may return to the campus population.

In the event that immediate isolation does not occur, I would then be required to isolate for five (5) days. If no symptoms materialize, I may then return to the campus population.

If I live on the same residence hall floor with someone who tests positive, **who is not a roommate**, I will be encouraged to determine my level of potential exposure based on the CDC exposure definition found on page 8 of this document. If it is determined that exposure has occurred, I will isolate for twenty-four (24) hours **and** self-monitor for five (5) days. If no symptoms materialize, I may return to the campus population.

4. If I am potentially exposed to someone (who does not live in the same household) who tests positive for COVID-19, I will be required to isolate for twenty-four (24) hours **and** to self-monitor for five (5) days. I may return to the campus population if no symptoms materialize or if I provide documentation from a healthcare provider.
5. If I display symptoms of COVID-19, including a fever of 100.5° Fahrenheit or higher, but do not receive a positive test result, I will not be permitted to return to the campus population until I have been symptom free for seventy-two (72) hours without the use of medication, with alternate explanation, or I provide documentation from a healthcare provider.

## Hyles-Anderson College Fall 2020 Reopening Plan Student Commitment Form Signature Page

### Acknowledge and Commit

I have read, understand, and agree to meet all expectations described in this Student Commitment Form and in the Hyles-Anderson College Fall 2020 Reopening Plan.

In addition, I understand that these ***expectations are subject to change*** and will be updated as necessary by Hyles-Anderson College. Any changes or updates will be communicated to the campus community in a timely manner to allow compliance.

By signing below, I acknowledge that I have read, understand, and agree to follow the expectations detailed in this document and in the Hyles-Anderson College Fall 2020 Reopening Plan as a condition of my presence on campus, and further agree that I will make every effort to keep myself informed of any changes to these expectations.

**Thank you for reviewing the guidelines and committing to keep yourself and the Hyles-Anderson College community safe and healthy!**

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Printed Name

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Signed Name

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Date